

Members present: Kevin M. McCormick John W. Hadley
John J. O'Brien Michael J. Kittredge, Jr. (arrived at 6:50 p.m.)

Members absent: Christopher A. Rucho

Mr. McCormick convened the meeting at 6:35 p.m.

Joint Meeting with the Planning Board to fill a Vacancy on the Planning Board

Mr. Gaumond read the following notice. Notice is hereby given that the Board of Selectmen shall be accepting applications and letters of interest from registered voters of the Town of West Boylston to serve on the Planning Board until the 2013 Annual Town Election. Applications or letters of interest will be accepted at or addressed to: Board of Selectmen, 127 Hartwell Street, Suite 100, West Boylston, Massachusetts 01583. Applications will be accepted until 6:30 p.m. on July 18, 2012, at which time the Board of Selectmen and the Planning Board will meet to interview candidates and jointly appoint a candidate to fill the vacancy until the next Annual Election. For additional information please contact the Office of the Board of Selectmen at (508) 835-3490. Kevin M. McCormick, Chairman, Board of Selectmen, July 3, 2012.

Planning Board members Vincent Vignaly and Karen Paré joined the Board to interview candidates interested in the vacant position on the Planning Board. The Board's agenda package contains one letter of interest from a Christopher Olson, which had been provided to the Planning Board.

Christopher Olson joined the Board. He stated that he lives at 74 Newton Street. Mr. McCormick opened the floor up to Board questions. Mr. Vignaly explained that an aspect of the Planning Board process is to create zoning bylaws and review detailed design plans. He asked what experience do you have with specification reviews and bylaw regulations. Mr. Olson stated that he does not have that much experience as his experience is a patent attorney. As far as specification go, he is familiar in dealing with specifications and he thinks it will be an intellectually challenging task and he will be able to deal with the rigor of the position. Ms. Paré noted that the Planning Board ends up having to write a lot of regulations and asked Mr. Olson how his writing skills are and whether he is adept at making things clear on paper. Mr. Olson shared that he does a lot of legal writing, which all gets reviewed by a more senior attorney; however, he has that experience. Ms. Paré asked Mr. Olson where his interest in the Planning Board comes from. Mr. Olson explained that ever since he was a child, and more recently with law school, he has learned to appreciate the value of local government and citizens playing a useful role. He would like to take that belief and help out.

Mr. Hadley has no questions at this time. Mr. O'Brien thanked him for applying and has reviewed his resume and feels he is qualified. His only concern is the Planning Board does have a lot of meetings and he questioned his availability. Mr. Olson understands that they meet two times a month and in the summer once a month. As far as the two meetings a month, he is willing and able to handle that and his wife is on board with this. Mr. McCormick thanked him for applying. There are no other Board questions at this time.

Motion Ms. Paré to nominate Christopher Olson, 74 Newton Street for the open position on the Planning Board, seconded by Mr. O'Brien. Roll call vote: Mr. Vignaly yes, Ms. Paré yes, Mr. Hadley yes, Mr. O'Brien yes, Mr. McCormick yes. Mr. Olson will report to the Town Clerk in the morning to get sworn in.

Read and Acceptance of Minutes from Previous Meeting

Motion Mr. O'Brien to approve the regular session meeting minutes from June 20, 2012, seconded by Mr. Hadley, all in favor.

Mr. Kittredge arrived.

NEW BUSINESS

1. Vote to accept the following sums of money for the Bandstand Committee on behalf of the town: \$50 from Vincent Vignaly, \$40 from Mary Harris, \$250 from Oriol Health Care and \$364.11 from free will donations

Motion Mr. O'Brien to accept the funds for the Bandstand Committee on behalf of the town, seconded by Mr. Hadley, all in favor.

2. Consider voting to waive building, wiring and plumbing permit fees for project on 48 Rivington Drive

Mr. Gaumond explained that the Building Inspector has made a request to allow the town to waive building, wiring and plumbing permit fees for a small project to install a small bathroom for a child who lives in a house on Rivington Drive. The family did not make this request the Building Inspector asked if this was something the Board would do.

Motion Mr. Hadley to waive the fees for the building, wiring and plumbing permits for a project on 48 Rivington Drive, seconded by Mr. O'Brien, all in favor.

3. Concurrence on the following appointments to the Open space Implementation Committee effective July 18, 2012 for a term to expire on June 30, 2013: Raymond DiSanti, Diana Engelhardt, Vincent Vignaly, Planning Board Rep. and Barbara Wyatt

Motion Mr. O'Brien to concur with the appointments, seconded by Mr. Hadley, all in favor.

4. Concurrence on the appointment of Todd Hassett as Assistant Town Accountant effective July 18, 2012 for a term to expire on June 30, 2013

Motion Mr. O'Brien to concur with the appointment, seconded by Mr. Hadley, all in favor.

5. Concurrence on the appointment of Lisa Henderson, 7 Henry Street to the Board of Health effective July 18, 2012 for a term to expire on April 30, 2015

Motion Mr. O'Brien to concur with the appointment, seconded by Mr. Hadley, all in favor.

6. Update on acquisition of a new vehicle for the Animal Control Officer

Mr. Gaumond reports that we encumbered the funds we had for the Animal Control Officer's vehicle, went out to bid, and received three bids. We have procured a 2006 Mazda Tribute from Sunnyside Ford. It has been reviewed by the mechanic and the little issue that existed has been rectified. The price was under the funds appropriated.

Motion Mr. Kittredge to go forward and purchase the 2006 Mazda Tribute from Sunnyside Ford, seconded by Mr. Hadley, all in favor.

7. Review police report on possible domestic abuse at the Reservoir Motor Lodge and consider scheduling a public hearing

The Board's agenda package contains a police log report dated May 31, 2012 regarding a possible domestic involving an employee of the Reservoir Motor Lodge. Mr. Gaumond explained that

the report is for the Board's review and should they feel further action is required. Mr. Hadley questioned whether the Board should take action or hold off due to the ongoing litigation. In Mr. Gaumond's opinion, the Board has already voted to rescind the license and we have a very good case before the court. He recommends taking this under advisement and see what happens with our case as the Board still has the ability to consider this at license renewal time. Mr. Hadley asked if we bring the motel owners in, do we need to have our attorney present. Mr. Gaumond believes it depends on the circumstances as there are times that he would feel more comfortable if we had our attorney in attendance, however, there is no requirement. Mr. Hadley voiced his concern over spending more money on something that has already been rescinded.

8. Update on Reservoir Motor Lodge Litigation

Mr. Gaumond received correspondence from Town Counsel that on June 26th he attended a status conference at Worcester Superior Court. After the hearing, the judge entered an order continuing the injunction to allow the plaintiff to pursue its appeal without have to close down while the appeal is pending. Counsel anticipated that would be the case and they are now in the process of finalizing the record of proceedings for filing with the court. Once the administrative record is filed the plaintiff will have 30 days to file a Motion for Judgment on the Pleadings and we will have 30 days to file our cross motion. It looks like they will remain open until September or October when we finally get a hearing date. Mr. McCormick feels it would be logical to hold off until we see what happens and then it will be renewal time and we can look at it then. Mr. Kittredge noted that the police have to keep going down there for all the violations going on. Mr. Gaumond explained that the Board of Selectmen held a hearing and the problem is we went through the process and they appealed our decision and as such because they appealed it we will are not able to shut them down until such time as the hearing has taken place.

Motion Mr. O'Brien to take the report under advisement, seconded by Mr. Hadley, all in favor.

Charlie Greenough Discussion on Cable Coverage for Additional Board Meetings

Mr. Greenough joined the Board at the request of Mr. Hadley who expressed an interesting in having as many board meetings recorded by our local access station as possible. Mr. Hadley stated that he is aware that the coverage is provided by all volunteers, however, he would like to know if it is possible to have them cover additional meetings other than those of the Board of Selectmen.

Mr. Greenough explained that you need three things. The first is equipment. He took the opportunity to let everyone know that they just spent \$17,000 to re-camera the Selectmen's meeting room and improve the audio. The second thing is that all the meetings would need to take place in the Selectmen's meeting room and the board would be willing to have their meetings televised. The third item is more volunteers. We could do this with one person, however, the ideal is three. They now have the controls in the control room and you can do that with one person. Getting people to volunteer has always been the big issue. He stated that they were really lucky back in 1990 when the volunteers were Jack and Pauline McCormick and Steve and Louise Howland who thought it was important to have these things televised. They did it for all those years and after they gave it up Mr. Kittredge came in for a while and now Michael Vincent covers the meetings. The problem is Mr. Vincent has business trips and now we have Richard Simmarano so we are down to one person for the one board meeting that they cover. He feels they would need eight more volunteers. When he started back in 1990 and all the people he worked with they trained 15-20 volunteers in the first couple of years, and they have now moved away and we need some young people who can keep up with all the changes in the world today. He added that thee do what they can and it is a matter of getting people. Mr. Greenough believes

public hearings should be televised and people should know about what is being changed. They talked about covering Planning Board, Board of Health and Townwide Planning Committee meetings. The new equipment is easier to run and he is open to any suggestions on getting people to volunteers. Mr. Greenough added that today is his 78th birthday and in 1979 he was elected to the Planning Board by the same process Mr. Olsen went through this evening. He added that he does not want to pay people to cover the cameras as everyone is a volunteer and it is an opportunity for people to do something for the town.

Mr. Hadley asked if anyone approached Salter College to see if students could be given credit for this. Mr. Greenough has not. Mr. Hadley offered to outreach to them if the Board would be amenable to that. The Board did not indicate having an issue with that. The next step Mr. Hadley would like to do is to ask other boards to schedule their meetings at different times so that they could be held in the Selectmen's Meeting Room. Mr. Kittredge asked with the new camera equipment can you flip a switch or do you have to do all kinds of adjustments. Mr. Greenough advised that we have presets for different shots.

Mr. Gaumond stated that he has both an affinity and a distain at the same time because it is difficult to maintain a volunteer base as the meetings are frequent and long and finding people is difficult at times. We may down the road be at the same place other communities are and have to pay a small stipend for someone to do this. If we are in the same place six months from now and if our goals it to increase the offerings on boards and committees we may not be left with any other choice. Mr. Greenough noted that they do not have the money to do that. They keep their money to purchase and maintain equipment and try to keep \$10,000 to \$15,000 in reserve in case something goes as the studio cameras are \$11,000 each. One of the things that has happened is the advisory committee is negotiating with Charter. He suggested that perhaps something could be include in the next contact, however, the cost will be passed along to the subscribers. The other option is a line item in the budget. Mr. Greenough would really like to try to recruit more volunteers and suggested checking with the high school. Mr. Hadley asked Mr. Gaumond to send out a blog to attract volunteers. Mr. Gaumond agrees with Mr. Greenough in that his resources are limited and he thinks the way to approach this is to go to town meeting and ask for an appropriation.

MEETINGS, INVITATIONS & ANNOUNCEMENTS

1. Kick off of Town Administrator's Business Tours – Mr. Gaumond sent out a blog on this. Last year he scheduled the tours with members of the Economic Development Task Force, members of the Board of Selectmen, our state representative and the local newspaper. We have already had one request and we will be scheduling them in the next 30 days. He hopes to have one tour a month over the next six months.

2. Announce that the town received a grant in the amount of \$11,748.74 for E911 personnel costs

3. Announce that the town was successful in its effort to become a member of the Northern Worcester Economic Target Area. Mr. Gaumond explained that this was a goal for the Town-wide Planning Committee and the Master Plan. A few weeks ago he went to Boston and met with the Massachusetts Economic Opportunity Coordinating Counsel to hear our application and it has been approved. We are now an official member of the Northern Worcester Economic Target Area. He thanked the members of the Economic Target Area and the Collins Center. He asked the Board to send a letter of thanks to those communities who are part of the Northern Worcester Economic Target Area and supported our application.

Motion Mr. Hadley to send letter of thanks to those communities who are part of the Northern Worcester Economic Target Area and supported our application, seconded by Mr. O'Brien, all in favor.

Mr. McCormick wished the members of the West Boylston Little League good luck as they are playing in the Section 1 Championship. They won the District 4 champs, the first time that has ever happened.

Public Hearing, Re: Application for Beer & Wine License from Mike's Place, 27 Sterling Street

Mr. McCormick opened the public hearing and read the following notice. The Board of Selectmen of the Town of West Boylston will hold a public hearing on the Application for a Retail Alcoholic Beverage License for a package store to sell wine & malt beverages only from Michael G. Korsak, d/b/a Mike's Place, 27 Sterling Street. The public hearing will be held on Wednesday, July 18, 2012 at 7:15 p.m. in Conference Room #1 of the Municipal Office Building, 127 Hartwell Street, Suite 100, West Boylston. All interested persons, groups, and agencies are invited to attend. Kevin M. McCormick, Chairman, advertised on July 2, 2012.

Michael Korsak, applicant for a Beer and Wine License for 27 Sterling Street, joined the Board. He explained that he is just trying to make a living selling convenience store items, beer, wine and lottery. Mr. Hadley asked if he had taken any training on selling to underage people. Mr. McCormick does not believe that type of course is offered. Deborah Dennison, a friend of Mr. Korsak, stated that she worked 40 years in Worcester as a school teacher and he has worked with her and he has always worked very hard and would like to have an opportunity to make a thriving business. Mr. Gaumond pointed out that the agenda package has responses from the Building Inspector, Board of Health, Police Chief, and the Fire Chief, none of whom has any issue with the application. Mr. Korsak provided the return receipt certified mailing cards and a check payable to the Telegram and Gazette for the advertising fee. There is no one present to speak on the request.

Motion Mr. Kittredge to close the public hearing, seconded by Mr. O'Brien, all in favor.

Motion Mr. O'Brien to approve the request from Michael G. Korsak, d/b/a Mike's Place, 27 Sterling Street for a package store license to sell wine and malt beverages, seconded by Mr. Kittredge, all in favor.

Review of Section A of Board Policy Book

Mr. Gaumond explained that a couple of months ago the Board asked him to begin bringing forward chapters of the Board of Selectmen's policies to review for Board and public edification. Over the next several months he will bring a different chapter of the book to the Board, which will give Board an opportunity to review them and if any need to be amended we could schedule a public hearing. Mr. Gaumond reviewed the following policies pointing out the follow excerpts.

Policy A-1 - Role of the Board of Selectmen - The Board is responsible for policy development, and review for compliance. Therefore, the Board is responsible for supervising the departments of the general government that are not supervised by the other elected officials. Authority to supervise these departments is delegated to the Town Administrator, and the Board will refrain from involvement in day to day operations. Concerns and questions about the operation of departments, and suggestions for improvements should be addressed to the Town Administrator. The responsibility for addressing these issues is thus carried out through the Town Administrator

Policy A-2 - Role of the Town Administrator - The primary duties of the Town Administrator shall be the day-to-day administration of the general government as outlined in the position's job description. The Town Administrator will also assist and work under the direction of the Selectmen in

the formulation of policy. The Town Administrator must maintain a close working relationship with all members of the Board. He/she shall regularly brief the Board on all important issues.

Policy A-3 Establishment & Adoption of Policies – Draft policies must be submitted, in writing, to the Board at a regularly scheduled meeting. Draft policies may only be submitted by a member of the Board or the Town Administrator. The Board shall not vote to adopt a policy at the same meeting at which it is first introduced. The Board shall schedule a public hearing to be held at a regularly scheduled meeting to consider adopting the draft policy, provided that notice of such hearing is provided to the department(s) impacted and posted under the Notice Section of the town's website at least fourteen (14) calendar days prior to the public hearing. The Board may adjourn and continue the public hearing to discuss and amend the draft policy, provided that prior to the adjournment of the public hearing session convened to consider adopting the draft policy; the Board publicly schedules the date and time for the continuation of the public hearing. The Board may publish or distribute the draft policy for comment. . Policies shall be promulgated, amended, or rescinded by an affirmative vote of three members of the five-member Board.

Policy A-4 - Meeting Agenda Procedures – A quorum shall consist of three members of the Board. As a practical courtesy, action on critical or controversial matters, the adoption of policy or appointments shall be taken, whenever practicable, with the full Board in attendance. Actions and decisions shall be by motion, second and vote. Split votes will be identified by name. The Town Administrator is expected to be in attendance at all meetings of the Board. The Town Administrator shall attend in order to keep the Board informed and advised and recommend in all matters that fall within the jurisdiction of his office. He/she shall carry out the actions of the Board as they relate to the conduct and administration of Town affairs under his jurisdiction. With regard to executive session The mover must specify in the motion to enter Executive Session the reason the session sought. A majority of the members present must vote to enter Executive Session by roll call vote. The Chairman must state whether or not the Board will reconvene into open session. Under Agenda Procedures, The responsibility for coordinating and planning the weekly agenda is that of the Town Administrator. Each of the Board Members and the Town Administrator may place items on the agenda. Agendas, whether they be paper or digital will be distributed to the Board by the end of the work day on Friday. Selectmen may pick up their materials when they stop by to sign the payable warrants. Items brought up under Selectmen's Requests are items not necessarily for discussion but items that Board members would like to see added to the next meeting agenda. Should any members of the Board of Selectmen have major items or issues to bring up under Selectmen's Requests, as a matter of professional courtesy to fellow Board members and the Town Administrator, a discussion prior to the meeting would be appreciated. Individuals or groups not scheduled on the agenda of a called meeting may be recognized to speak only at the request of the Chairman of the Board of Selectmen or a majority of the Board of Selectmen.

Policy A-5 - Relations with Citizens, Policy - An individual citizen or group of citizens may request an appointment before the Board by contacting the Town Administrator or the Board of Selectmen, stating precisely the reason for the appearance and the action desired and naming a spokesman for the group. Citizens are encouraged to have written materials submitted for the Board's meeting packet. Persons who will be directly affected by proposed Board discussion and/or action will be notified by the Municipal Assistant of the date and time of meeting at which the matter will be discussed or acted upon by the Board. If the Board is considering matters of citizen concern at a regular meeting, the public will be allowed to ask questions or make statements relative to the matter under consideration at the discretion of the Chairman or upon request of any member of the Board. All citizen questions and complaints are to be answered promptly. All other questions and all

complaints are to be referred to the Selectmen's Office for action or recommendations.

A-6 -Selectmen's (Sub)committee Procedures - Members of the Board of Selectmen may be responsible for serving on a number of (sub)committee assignments. Annually, in the month of April, following the election and the reorganization of the Board, (sub)committee assignments will be an agenda item under New Business. Mr. Gaumond pointed out that this policy will need to be amended as the date of the town election has now been changed to the first Tuesday in June and subcommittee assignments are discussed at the first meeting following the town election.

Policy A-7 Incoming Selectmen Orientation Process – Individuals elected to serve on the Board of Selectmen should coordinate with the Town Administrator for the following: Meeting with Office of the Town Clerk to be sworn in, Meeting with Financial Office to complete appropriate personnel related documents, obtain keys to the building and office, obtain copies of the following: Master Plan, Open Space & Recreation Plan, Policy & Procedure Manual, Selectman Handbook, Meeting minutes of previous 6-months, Six months of correspondence as deemed necessary by the Town Administrator, General and Zoning Bylaws, Listing of elected and appointed officials with contact information, Town Administrator and Board of Selectmen goals, Performance Measurement Report, contracts, as appropriate, Special Act, and schedule meeting with the Town Administrator.

Policy A-8 - Outgoing Selectmen Process, and Policy - within thirty days of a departing Selectman's tenure in office has come to a close the Town Administrator or the out-going Selectman may request an exit interview to discuss such matters. Every reasonable effort will be made to comply with this

A-9 Board Standards of Conduct - A member of the Board of Selectmen, in relation to his or her community should: Realize that he or she is one of a team and should abide by board decisions once they are made, be well informed concerning the duties of a board member on both local and state Levels, accept the office of Selectman as a means of unselfish service, not benefit personally or politically from his or her board activities, and abide by the ethics established by the State and not use the position to obtain inside information on matters which may benefit someone personally. In his or her relations with administrative officers of the Town, should: Endeavor to establish sound, clearly defined policies that will direct and support the administration for the benefit of the people of the community. Recognize and support the administrative chain of command and refuse to act on complaints as an individual outside the administration. Give the Town Administrator appropriate responsibility for discharging his or her disposition and solution. In his or her relations with fellow board members should recognize that action at official legal meetings is binding and that he or she alone cannot bind the board outside of such meetings. Not making statements or promises of how he or she will vote on matters that will come before the board until he or she has had an opportunity to hear the pros and cons of the issue. Uphold the intent of executive session and respect the privileged communication that exists in executive session. Make decisions only after all facts on a question have been presented and discussed. Treat with respect the rights of all members of the board despite differences of opinion.

Mr. Gaumond will bring forward Section B next month. No one had any questions regarding the policies contained in Section A.

Public Hearing Drainlayers Licensing Regulations (Cont.)

Mr. McCormick opened the hearing, which was continued from June 20th. Mr. Gaumond read the following notice. Public notice is hereby given, in conformity with the requirements of the General Bylaws of the Town of West Boylston, ARTICLE XXIII - PUBLIC HEARING AND NOTICE, that the Board of Selectmen/Sewer Commissioners will meet on Wednesday, June 20, 2012 at 7:30 p.m. for

the purpose of considering amendments to the Drain Layer Regulations. The meeting will be held in Conference Room #1 of the Municipal Office Building, 127 Hartwell Street, Ste. 100 West Boylston. For additional information, or to review the proposed changes, please contact the Office of the Town Administrator/Board of Selectmen at 508.835.3490. All interested persons, groups, and agencies are invited to attend. Board of Selectmen, June 6, 13, 2012.

When the Board held the initial hearing, they requested two modifications, which were to include the provision that an expired license would be an accepted demonstration of experience and that all licenses will come up for renewal at the beginning of the calendar year. DPW Director Silvio Baruzzi explained that if you received a license in the last six months of the calendar year, you would hold the license for a year and a half before needing to renew. Mr. Kittredge questioned why we do not require the plumbers to post a bond. Mr. Baruzzi believes the intent was they were licensed plumbers. Mr. Kittredge doesn't want the town held responsible. Mr. Hadley asked whether a \$5,000 bond for the drainlayers was sufficient and Mr. Baruzzi indicated that he felt it was. There is no one present speak on this.

Motion Mr. Kittredge to close the public hearing, seconded by Mr. O'Brien, all in favor.

Motion Mr. Hadley to accept the amendments and approve the updated Drain Layer Regulations, seconded by Mr. Kittredge, all in favor. Mr. Gaumond requested Mr. Baruzzi notify the drainlayers of the new requirements.

MEETINGS, INVITATIONS & ANNOUNCEMENTS (cont.)

4. July 25, 7:00 – Facilities Improvement and Strategic Planning Committee

Selectmen Reports

There are no Selectmen Reports this evening.

Future Agenda Items

Mr. O'Brien reports that the Board established a goal to review the forms used for the Town Administrator's performance review. Both he and Mr. Rucho have that task underway and will be asking to include it on a future agenda.

Mr. Kittredge inquired as to the status of the DPW doors and ventilation project, both of which had funds appropriated at town meeting. He noted that the doors are a mess. Mr. Gaumond advised that doors will be a fall project. He has spoken with Mr. Baruzzi and he expects it will be done before the end of the calendar year.

Planning Board and Economic Development Task Force Discussion on Central 13 Prioritization Projects

Trish Settles, Principal Planner with Central Mass Regional Planning Commission (CMRPC) is in this evening to discuss the Central 13 Prioritization Project with the Selectmen and Planning Board. Planning Board members Vincent Vignaly, Karen Paré, Marc Frieden and newly appointed member Christopher Olson joined the Board for the discussion. Ms. Settles explained that CMRPC is one of 13 regional planning agencies across state. They assist communities with projects such as community development, transportation management and housing production plans. The Central 13 Prioritization Project is modeled after the 495 Metro West Development Compact Plan which was completed last year. The project includes the towns of Auburn, Boylston, Charlton, Dudley, Holden, Leicester, Oxford Paxton, Southbridge, Spencer Sturbridge, Webster and West Boylston. They are going out to the regions and asking them where they would invest their dollars for the region and how they would

Select these areas ahead of time. After speaking with Mr. Gaumond about the town's priorities and looking at the Master Plan and Open Space Plan, Ms. Settles began the project. They looked at demographics that tied to that. Following this meeting they will give the information to their GIS people and they will take it to a large regional forum and ask if improving this area would improve the region. Everything will get mapped and put into a report. They listed six priority development areas and two infrastructure investments. The town of West Boylston has not identified any preservation area.

The first area mentioned was the Hartwell Industrial Area. She asked if that is an area we want to start to invest in. Ms. Paré shared that the Planning Board has often discussed the desire to make a connection in the Industrial Area. They would like to connect Hartwell Street to Route 140 and improve Route 140 as far as safety, visibility and signage. Ms. Settles reports that the Route 12 Corridor is the second area, and it would be largely to beautify landscape, mixed use, would fill in some of the areas. The third area is the Town Center. Beautify it, clean up sidewalks, developing some of the existing properties. Ms. Paré asked if the angle of the road would be included. Ms. Settles states that it could improve signalization and angling problems. The fourth project is the I-190 area, with limited access to the Industrial Area with on and off access with improving utilities. Mr. Hadley suggested including access to sewer and water. The fifth project is Worcester Corporate Center. There is one lot remaining. Mr. Gaumond would like to see the last parcel filled and the road completed. Mr. Vignaly added that they discussed improvements down in that area to access on Briar Lane in Worcester going up to Hartwell Street connecting to East Mountain Street. Ms. Settles noted that the sixth project is the town approaching sewer capacity and maybe that may need to be address. Mr. Vignaly pointed out that the sewer system was designed for a certain capacity. Ms. Settles asked if you could change it, would you change it. Ms. Paré stated that certain areas in town would love to have sewers. Mr. Kittredge suggested Route 110 to Clinton. Mr. Settles suggested adding in investing in expanding our sewer capacity. The last item is the Route 140 road improvements. Mr. Vignaly suggested widening Route 140 to include a bike and walking lane. Ms. Settles asked about investing in the rail trail. Mr. Vignaly reports that during discussions about the Open Space Plan they have said we need access across the two bridges and we could go up to Pleasant Street or up along Route 12 and we could connect from Waushacum Street to the Sterling rail trail. Ms. Paré commented that we have often discussed that tons of people come into town to use the rail trail. It would be interesting to do a study to see if there is a better way to use our Oakdale area. Ms. Settles added that it is not just the rail trail, it is now a linkage to the rail trail. Mr. Vignaly noted that a lot of people come to town and use the trail and then they leave. He would like them to come use the trail and stay in town. He asked about the Baldarelli gravel permit on Route 12 as an area for improvements. Ms. Paré shared that she is not sure what we will do here in West Boylston will benefit Charlton. Ms. Settles stressed that it is not just about the process it is about the jobs and where people recreate. They are listening to other towns and trying to capture it and then take it to the state. They will pull in the economic development people, Mass Business Development, preservation folks, Mass Audubon, and Wachusett Greenways. They feel a lot of these communities have a lot of similarities. Mr. Frieden asked when we would be able to see the projects submitted by the other towns. Ms. Settles explained that the first part of September they will have a large forum and be able to invite everybody who participated in the process. They will bring all of the maps that show open space, transportation infrastructure, demographics and job clusters. From the September forum they will come back to the town in November and then they will summarize it and turn it into a report to the state by the end of December. Ms. Frieden asked if there was a budget available. Ms. Settles advised none at this time.

William Fay, Candidate for Finance Committee

Mr. Fay, 30 Shrewsbury Street, joined the Board. He explained that he is a business owner in town and he and his wife have 4 children, three of which are in Major Edwards. Everyone always says why are things this way and maybe if he gets involved he cannot question things. He hopes to help the town out and he is doing this to make a difference.

Motion Mr. Hadley to appoint William Fay to the Finance Committee, seconded by Mr. Kittredge, all in favor.

Motion Mr. O'Brien at 8:25 p.m. to enter into executive session under the provisions of Massachusetts General Laws, Chapter 30a, Section 21(A), Part 3 to discuss strategy with respect to collective bargaining with the Teamsters and police if an open meeting may have a detrimental effect on the negotiating position of the public body and the chair so declares, seconded by Mr. Hadley. Roll call vote: Mr. Kittredge yes, Mr. Hadley yes, Mr. McCormick yes, Mr. O'Brien yes. The Board will not reconvene in open session.

Motion Mr. O'Brien to come out of executive session at 9:55 p.m., seconded by Mr. Hadley. Roll call vote: Mr. Hadley yes, Mr. McCormick yes, Mr. O'Brien yes.

With no further business to come before the Board, motion Mr. O'Brien at 9:55 p.m. to adjourn, seconded by Mr. Hadley, all in favor.

Respectfully submitted,

Approved: August 1, 2012

Nancy E. Lucier, Municipal Assistant

Kevin M. McCormick, Chairman

John J. O'Brien, Vice Chairman

John W. Hadley, Selectman

Michael Jr. Kittredge, Jr., Selectman